

## Updating a Single Property's Content for a List of Products

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## Update a property for a list of products

- 1. Select a list of products.
- 2. Click the Actions button, Select Analyze Readiness.
- 3. Once in the readiness report, click on the ORS attribute you want to update. This will bring you to a status page specific to that attribute.

	ESSENDANT ATTRIBUTE	REQUIRED	DATA TYPE	COMPLETION			
Product Identifier - Non Editable							
0	Item Number		String	100%			
0	Mfr SKU Number		String	94%			
Ø	Brand		String	100%			
0	Active Indicator		String	100%			

- 4. To view the products that have invalid or missing data for an attribute, uncheck "Ready".
- To download a spreadsheet of the products with invalid or missing data, click Actions, Download Selected Products

View by Attribute: Brand			
695 of 711 products are ready. 16 are missing values, 0 values are invalid.	View Accontance Criteria & Instructions	Q View Source - @ Brand	
Type: Picklist / Category     Required     Refresh Report Now       Last run a minute ago	Select the appropriate brand from the drop-down list.		
Show products whose values are: Invalid - 0	19 - 16 Ready - 695		Actions -
			Download List of Allowed Field's Values
UPC_EAN SALSIFY PRODUCT NAME (OPTIONAL - MAY LE BRAND TA			Download All Products O Download Selected Products
test67800000		A (Missing Require	O Upload to Bulk Update Products
test56700000	A (Missing Require	d Values)	
		A 04-0 P	d \$ f=1

- 6. Click on the first tab (Source Properties) in the Excel spreadsheet.
- 7. Fill out the property content for listed products. SKU Group properties, identified with blue column headers, should be filled in only on the SKU Group lines. SKU properties should be filled in only on SKU lines. Once uploaded and processed, SKU Group properties will apply to all products in the group automatically.

				Parent Attribute		
	SALSIFY			Child Attribute		
	INSTRUCTIONS:	Please fill in product inform	nation (one per row) starting b	elow the black line under		
	GENERAL PROPERTIE:					
	ID	SKU Group Auto-ID	Item Number	Sku Group Image		
DESCRIPTION		wh automatea to number generatea within MDM Database used as a unique key for organizing SKU Group-level information. It is assigned upon the creation of the SKU Group into MDM. This identifier resides with all items in the SKU Group. Intener. Eield out editable	Unique rejerence number assigned to each USSCO product. Commonly, this is made up of a three-letter supplier prefix and the manufacturer's SKU number. A Common Industry or Dealer Unique item will NEVER have an Item Number – Eield not editable			
REQUIRED?	Y	Y	N	N		
	String	String	String	Digital asset		
TYPE						

8. Return the to target attribute page, click **Actions**, select **Bulk Update via Upload**.

